

Department of Veterans Affairs
Supportive Services for Veteran Families
(SSVF) Program

Program Guide

Partial Update March 2018

As of March 2018 the following SSVF Program Guide pages have been updated to reflect a change in the Veteran definition and clarify guidance on Homelessness Prevention Screening Procedure and Eligibility Determination. In addition to the text changes related forms impacted by the change were also updated and can be found on SSVF Website at https://www.va.gov/homeless/ssvf/index.asp?page=/official_guide/forms.

Below is a list of the changes contained in this packet.

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Supportive services grant: A grant awarded under the SSVF Program.

<u>Supportive services grant agreement</u>: The agreement executed between VA and a grantee as specified under 38 CFR 62.50.

<u>Suspension</u>: An action by VA that temporarily withdraws VA funding under a supportive services grant, pending corrective action by the grantee or pending a decision to terminate the supportive services grant by VA. Suspension of a supportive services grant is a separate action from suspension under VA regulations implementing Executive Orders 12549 and 12689, "Debarment and Suspension."

VA: Department of Veterans Affairs

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VBA: Veterans Benefits Administration

<u>Very low-income Veteran family</u>: A Veteran family whose annual income, as determined in accordance with 24 CFR 5.609, does not exceed 50 percent of the median income for an area or community (current income limits can be found at: http://www.huduser.org/portal/datasets/il.html).

<u>Veteran</u>: A person who served in the active military, naval, or air service, regardless of length of service, and who was discharged or released there from, excluding any one who received a dishonorable discharge or was discharged or dismissed by reason of a General court-martial (PL 114-315; 38 USC § 2002(b))."

<u>Veteran family</u>: A Veteran who is a single person or a family in which the head of household, or the spouse of the head of household, is a Veteran.

VHA: Veterans Health Administration

<u>Withholding</u>: Payment of a supportive services grant will not be paid until such time as VA determines that the grantee provides sufficiently adequate documentation and/or actions to correct a deficiency for the supportive services grant. Costs for supportive services provided by grantees under the supportive services grant from the date of the withholding letter would be reimbursed only if the grantee is able to submit the documentation or actions that the deficiency has been corrected to the satisfaction of VA.

B. Determining Veteran Household Status Eligibility

As discussed above, eligible participants will be part of a "Veteran family," meaning that the person to be served is either (a) a Veteran; or (b) a member of a family in which the head of household, or the spouse of the head of household, is a Veteran.

1. Verifying Veteran Status

In order to be eligible for SSVF, a veteran is defined as "a person who served in the active military, naval, or air service, regardless of length of service, and who was discharged or released there from, excluding any one who received a dishonorable discharge or was discharged or dismissed by reason of a General court-martial (PL 114-315; 38 USC § 2002(b))."

As per 38 U.S. Code § 101 – Definitions: active service includes:

active duty;

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- any period of active duty for training during which the individual concerned was disabled or died from a disease or injury incurred or aggravated in line of duty; and
- any period of inactive duty training during which the individual concerned was disabled or died
 - o from an injury incurred or aggravated in line of duty; or
 - o from an acute myocardial infarction, a cardiac arrest, or a cerebrovascular accident occurring during such training.

As an example, a Veteran's DD214 may indicate that the Veteran has not completed active duty training, however is receiving VA benefits. If a Veteran has already established VA eligibility for VA medical services or is enrolled VA health care, then this Veteran meets Veteran eligibility criteria for SSVF.

Active duty means full time duty in the active military service of US Title 10. Hence, the National Guard and Reserve Members must have been called into Federal Service, by the President, in order to be considered eligible for SSVF services. Note that bad conduct discharges (BCD) are not the same as dishonorable. A person with a bad conduct discharge from a **general court-martial** is not a Veteran when determining program eligibility, whereas a person with a bad conduct discharge from a **special court-martial** is a Veteran and eligible to participate. Furthermore, for Veterans with multiple discharges, the best discharge status may be used for SSVF eligibility.

To prove a participant's Veteran status, grantees should obtain at least <u>ONE</u> of the following documents:

- Veteran's Department of Defense (DD) Form 214 Certificate of Release Discharge from Active Duty
- VBA Statement of Service (SOS)
- VHA Veteran's Identity card
- VISTA printout from VHA healthcare provider
- Hospital Inquiry System (HINQS)

D. Determining Housing Status Eligibility

As with income eligibility, all participants applying for SSVF assistance must undergo a housing status eligibility determination. The results must be documented in the case file. This section provides detailed information on housing status eligibility.

1. Category 1 Eligibility (Homelessness Prevention)

Homelessness prevention assistance is intended for eligible Veteran families who are imminently at-risk of becoming literally homeless (e.g., entering an emergency shelter or place not meant for human habitation) <u>but for SSVF</u> assistance. Note that this includes Veteran families who may be living in a doubled-up housing situation and who are also imminently at risk of becoming literally homeless. Targeting SSVF assistance in this manner helps ensure limited SSVF resources are directed to Veteran families most in need of assistance to avoid falling into or experiencing literal homelessness.

To qualify under **Category 1**, a Veteran family must be "residing in permanent housing." This encompasses many different housing situations, including where a Veteran family is residing in (i) a leased unit, (ii) a house with a mortgage, (iii) a unit shared with others (i.e. doubled-up), or (iv) a hotel or motel not paid for by federal, state, or local government programs for low-income individuals or by charitable organizations.

Veteran families who are presently in such permanent housing and applying for SSVF assistance must be assessed for 1) program eligibility (Stage 1), and 2) program targeting (Stage 2) using the VA's "SSVF Homelessness Prevention Screening Form" (version 3). Apart from meeting SSVF eligibility requirements for Veteran status and income, applicant families must minimally meet the following Stage 1 eligibility criteria to receive SSVF homelessness prevention assistance:

- A. Be facing the imminent loss of their current primary nighttime residence (housing an individual or family owns, rents, or lives in with or without paying rent; housing shared with others; and rooms in hotels or motels paid for by the individual or family) within 30 days or less of applying for SSVF homelessness prevention assistance⁴.
- B. Be at risk of becoming literally homeless <u>but for</u> SSVF assistance, meaning the Veteran family:
 - Has no other residence; AND

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 Has no resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from becoming literally homeless.

A Veteran family applying for homelessness prevention assistance must also be assessed and prioritized using VA targeting criteria included in "Stage 2" of the VA's "Homelessness Prevention Screening Form" to determine if the applicant scores at or above the grantee's "targeting threshold score" for the program. Targeting threshold scores for each grantee's program must be approved by the VA. For tracking and evaluation purposes, targeting threshold score changes require VA

⁴ Applicants who have only received a verbal notice from landlord and applicants who are only behind on utilities and have not received a formal written eviction notice are not eligible for SSVF HP assistance.

Exhibit E: Homelessness Prevention Eligibility Screening Instructions

Persons applying for SSVF homelessness prevention assistance (i.e., <u>Category 1</u> of persons occupying permanent housing) must be screened for VA eligibility and targeting thresholds. Households who meet Stage 1 eligibility requirements but do not pass targeting threshold requirements may only receive service-directed housing interventions (SDHI) (formerly "light touch") SSVF services (please see the SSVF Program Guide for more information).

Eligibility must be determined using the most recent version of the **SSVF Homelessness Prevention Screening Form**. The screening form is available on the SSVF website.

The **SSVF Homelessness Prevention Screening Form** is designed to help staff assess, document, and determine whether a Veteran applicant for homelessness prevention assistance is:

- 1) Eligible for SSVF homelessness prevention assistance (i.e., "Stage 1"), and;
- 2) A priority for SSVF homelessness prevention assistance in the event there are not sufficient resources to assist all eligible Veterans (i.e., "Stage 2").

This form must be completed by SSVF grantee staff using information obtained from the Veteran head of household. All applicable questions on the form must be completed. Questions included on the form are intended to be a starting point: staff should use the form to guide an in-depth discussion with the Veteran applicant around eligibility and targeting criteria.

Information recorded in the Screening form must be supported by additional documentation as indicated in the SSVF Program Guide (e.g., proof of income). All screening forms must be signed and dated by the head of household, an authorized SSVF staff person completing the form, and an SSVF program supervisor. The completed form and additional documentation must be kept in the program participant's case file.

STAGE 1: VA ELIGIBILITY

To be eligible for SSVF homelessness prevention assistance, each of the VA eligibility conditions described below must be met. SSVF grantees may have additional eligibility criteria apart from VA eligibility criteria listed below if those criteria have been approved by VA. Apart from being a qualified Veteran with very low income, applicants must also be imminently at-risk of literal homelessness. This means that every Veteran who meets Stage 1 eligibility will become literally homelessness in 30 days or less "but for" SSVF assistance (i.e., an applicant has no other housing options or resources and there are no other community resources available to prevent literal homelessness). SSVF is not an eviction prevention program. It is intended to prevent Veterans and their families from losing all housing and ending up in emergency shelter or on the street. Some Veterans who apply for SSVF Homelessness Prevention assistance may be losing their housing, but they have another safe and appropriate housing option – including temporary options – where they can stay while they work to obtain their own housing. Or, an applicant may have

another resource they can use to maintain current housing or obtain new housing. Such Veterans are not eligible for SSVF Homelessness Prevention assistance.

SSVF grantee staff should fully assess each applicant household according to VA eligibility requirements listed below.

Condition 1: Veteran Status: Applicants must either be a Veteran or a member of a family in which the head of household, or the spouse of the head of household, is a Veteran. A Veteran is defined as a "person who served in the active military, naval, or air service, regardless of length of service, and who was discharged or released therefrom, excluding any one who received a dishonorable discharge or was discharged or dismissed by reason of a General court-martial (PL 114-315; 38 USC § 2002(b))."

<u>Condition 2: Very Low-Income Status</u>: Applicant household gross annual income must be less than 50% of area median income based on the income limits most recently published at: http://www.huduser.org/portal/datasets/il.html.

<u>Condition 3: Imminently At-Risk of Literal Homelessness</u>: Applicant households must (1) be facing the imminent loss of their primary nighttime residence, (2) have no other residence, and (3) not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from becoming literally homeless.

- Sections 3A through 3C include questions to determine whether a household is at imminent risk of literal homelessness within 30 days of application for assistance and therefore eligible for SSVF services. Staff should <u>use these questions</u> as a starting point and ask additional <u>questions</u> to better understand an applicant's current circumstances and options. SSVF staff should seek to determine whether the household has safe, viable, immediate housing options and resources to keep them from becoming literally homeless. Note: Applicants who have only received a verbal notice from landlord and applicants who are only behind on utilities and have not received a formal written eviction notice are not eligible for SSVF HP assistance.
 - ➤ 3A: Imminent Housing Loss. This section explores whether a Veteran household has a place to stay tonight and whether they must in fact leave their current housing arrangement within 30 days. Staff should explore whether the Veteran household could avoid literal homelessness by negotiating directly with their landlord. Staff should also seek to determine if the Veteran household is in immediate need of assistance to ensure they have a safe and appropriate place to stay in the near term. Note: applicants who are losing their housing because they are fleeing or attempting to flee domestic violence are eligible for SSVF Rapid Re-Housing assistance and should instead be screened for RRH assistance.
 - > 3B: Other Housing Options and Resources. This section explores whether the Veteran household has other friends, family or close support networks that could assist them in

avoiding literal homelessness. SSVF staff should engage in a conversation with the Veteran regarding potential support and use this information to determine whether the household has other housing options and resources available to them. Staff should be particularly mindful of any inappropriate, unsafe, or otherwise unhealthy relationships the Veteran household is reluctant or refuses to pursue and not assume such options are viable to prevent the household's homelessness.

> 3C: Financial Resources. This section explores whether the Veteran household has financial resources to pay for their immediate housing costs. This may include their own resources or community resources or financial assistance they are eligible for and that is available in time to prevent literal homelessness. This section should still be discussed for planning purposes even if the primary reason for the household losing their current housing is not related to financial need.

<u>Condition 4: Other Program Eligibility Conditions</u>: This is an optional section for additional Grantee Eligibility Requirements that have been approved by the VA SSVF Program Office.

Stage 1 Eligibility Disposition

A Veteran household must meet <u>all</u> of the VA eligibility conditions included in Stage 1 on the form to qualify for and receive SSVF services. These questions establish basic eligibility but *do not* confirm the Veteran household has passed the targeting threshold (see below) and therefore *do not* confirm eligibility for services beyond Service Directed Housing Interventions ([previously known as "Light Touch Services").

Veterans who do not meet Stage 1 eligibility requirements should be offered information and referral, including a "warm hand off" referral, to other assistance as needed and desired.

Veterans that meet Stage 1 but do not meet the grantees targeting threshold score (Stage 2) may be provided a Service Directed Housing Intervention (SDHI) (previously known as "Light Touch Services"), . SDHI offer any or all of the supportive services available under SSVF, including outreach, case management, assistance with housing referrals or landlord interventions, legal assistance, and/or referrals for VA, public and community benefits and resources. *The only difference is that TFA is not provided by SSVF* (other community resources may offer financial assistance when needed) as part of the initial housing stability plan for SDHI households. It may be that these SSVF services are not "Light" at all, but are both comprehensive and intensive.

Grantees may initially provide SDHI to eligible Veteran families as part of a progressive engagement approach, whether or not they are allowed to receive SSVF TFA. While it may be that the initial service plan does not include TFA, the housing plan can evolve to include TFA at a later time, once it is clear that SSVF financial assistance is necessary and the Veteran family meets SSVF criteria.

Veterans receiving SDHI should be enrolled in HMIS. No Veteran household is eligible to receive more than SDHI assistance unless they also score at or above the targeting threshold score, as

described below. Households who do not pass all of the eligibility criteria should not be enrolled in SSVF and should be tracked as "screened but not enrolled."

STAGE 2: TARGETING

All applicants who meet Stage 1 eligibility must be screened using the targeting criteria and point system included in Stage 2. Stage 2 screening is necessary when an SSVF Program does not have sufficient resources or capacity to prevent literal homelessness for every Veteran who meets Stage 1 eligibility.

Stage 2 screening allows grantees to determine which eligible Veteran households are also a priority for SSVF Homelessness Prevention assistance based on: 1) urgency of the applicant's current housing situation, and; 2) other barriers and vulnerabilities that may impact their ability to quickly secure housing and resolve literal homelessness independently if they are not assisted and become literally homeless. Points have been assigned to factors based on research and practical experience. SSVF grantees must establish a "targeting threshold" score and this score must be approved by the VA.

Veteran households must meet both the Stage 1 VA Eligibility and Stage 2 Targeting requirements in order to receive the full range of SSVF homeless prevention assistance services, including any Temporary Financial Assistance (TFA). The VA expects grantees to use a progressive approach to the delivery of services. This means that even if a household passes both the Stage 1 eligibility and Stage 2 targeting requirements of a given SSVF program, TFA should not automatically be offered. Grantees should aim to provide the least intensive and costly intervention possible and only use more intensive services or the provision of TFA when absolutely necessary to prevent a household from becoming literally homeless.

E. SSVF Homelessness Prevention Screening Form		
Link to form		
SCREENING DATE (e.g., 10/01/2016)		
/ / /		
APPLICANT HEAD OF HOUSEHOLD (IDENTIFY	VETERAN MEMBER OF HOUSEHOLD)	
First Name	Last Name	
OTHER HOUSEHOLD MEMBERS (attach an a	ndditional page as needed)	
STAGE 1: VA	ELIGIBILITY	
Eligibility Condition	1: Veteran Status	
Did you serve active <u>service</u> military, naval, or air service? ☐ YES ☐ NO ☐ NOT SURE		
Were you discharged or released under conditions dishonorable or discharged or dismissed by reaso court-martial (PL 114-315; 38 USC § 2002(b))"?		
[Staff Note: Bad Conduct discharges are not the same as dishonorable, and as such, are eligible. Furthermore, for Veterans with multiple discharges, the best discharge status may be used for SSVF eligibility.]		
SSVF STAFF DISPOSITION:		
Is an applicant an eligible Veteran (as defined abo	ove)?	
If "NO", STOP: APPLICANT NOT CURRENTLY	ELIGIBLE	
Documentation obtained?		
If "NO" AND DOCUMENTATION PENDING, COI refer to the SSVF Program Manual for further g		
Eligibility Condition 2: Very Low Income Status		
Household size (all adults/children):	[]	
Total Annual Gross Income from All Sources:	\$	
50% of Area Median Income for Household Size:	\$	
SSVF STAFF DISPOSITION: Is gross annual income less than 50% Area Median Income for household size (grantee may set lower income threshold)? If "NO", STOP: APPLICANT NOT CURRENTLY ELIGIBLE		
Documentation obtained?	☐ YES ☐ NO	

Eligibility Condition 3: Imminently At-Risk of Literal Homelessness		
3A) Imminent Housing Loss	Next, we need to know some details about your current housing situation so we can understand how best to assist you. [Staff Note: applicants who are losing their housing because they are fleeing or attempting to flee domestic violence are eligible for SSVF Rapid Re-Housing assistance and should instead be screened for RRH assistance.]	
1	ut the place you stayed last night? Is this the primary place you stay are else you normally stay? If there is somewhere else you normally about that place?	
Identify the primary	place where applicant is staying (check only one):	
Hotel or motel paid for without emergency shelter voucher Staying or living in a family member's room, apartment or house Staying or living in a friend's room, apartment or house Rental by client, no ongoing housing subsidy Rental by client, with HUD-VASH subsidy Rental by client, with other ongoing housing subsidy Permanent housing for formerly homeless persons (e.g., CoC Program funded unit) Owned by client, no ongoing housing subsidy Owned by client, with ongoing housing subsidy Hospital or other residential non-psychiatric medical facility* Long-term care facility or nursing home* Jail or prison* Residential project or halfway house with no homeless criteria* Psychiatric hospital or other psychiatric facility* Substance abuse treatment facility or detox center* Other (describe):		
*If staying in institution, determine if stay there is 90 days or less and if previously in emergency shelter, Safe Haven, or on the street. Such individuals are considered literally homeless and should instead be screened for SSVF RRH assistance. [Staff Note: applicants staying in emergency shelter, including hotel/motel paid for with emergency shelter voucher, a Safe Haven, transitional housing (including GPD), or in a place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside) are considered literally homeless and should be screened for SSVF RRH assistance. Do you have to leave this place (or the place your normally stay) YES NO N/A [Staff Note: briefly describe reasons why applicant has to leave current place they are staying and obtain copy of any written documentation.] If yes, what is causing you to have to leave? How long can you continue to stay there?		

Identify why applicant must leave the primary place they are staying (check only one):				
Court-ordered eviction notice to vacate rental unit				
Formal written notice from landlord to vacate rental unit (e.g., 30 day Notice to Quit*)				
☐ Written or verba	I notice from family, friend or host to leave doub	oled-up housing		
Exiting an institu	ition or system of care (e.g., hospital, jail, treatn	nent facility, etc.)		
Insufficient reso	urces to continue to pay for hotel or motel			
Other (describe)				
*Applicants who have on	ly received a verbal notice from landlord and applica eived a formal written eviction notice are not eligible	_		
	applicant leave the primary place they are			
staying?		/ /		
SSVF HP assistance]	n 30 days of date of application to be eligible for			
otherwise negotiating a	for an extension on your rent payment or a way to stay in your current housing?	☐ YES ☐ NO ☐ N/A		
If yes, what was the re-	sult of this conversation? If no, is this an option	for you?		
May I contact your curi	ent [landlord, host family/friend, other] to see			
1 -	olution so you can continue to stay there OR	☐YES ☐NO ☐N/A		
_	d another place to live?			
SSVF STAFF DISPO	SITION:			
Is applicant imminently	losing their current primary nighttime	☐YES ☐NO		
residence?				
If "NO", STOP: APPL	CANT NOT CURRENTLY ELIGIBLE			
Documentation obtained	·	YES NO		
3B) Other Housing	We would like to know if you have any other			
Options &	place to stay – either permanently OR while housing. We would also like to know if you			
Resources	others you know that may be able to help y			
[Staff Note: Discuss	and record below a summary related to each			
housing options and	sources of assistance: 1) family members	s or relatives; 2) close or		
trusted friends; and	3) faith-based group or network applicant	t associates with. Where		
appropriate, ask if a potential housing option can be contacted by you to help secure				
housing. Attach additional notes as necessary.]				
Do vou have a safe	, appropriate place where you could live	if you lose your current		
home? Let's talk about different types of options and whether any of these might be				
available to you as a safe, appropriate place to live either permanently or while you				
seek other housing on your own. Let's start with family members and relatives				
Would you be willing to contact them OP may I contact them to find out if they can provide you				
Would you be willing to contact them OR may I contact them to find out if they can provide you with a place to stay, financial help or other assistance to keep you from becoming homeless?				
	ily, trusted friends or other groups (faith-based,			
able to help YES	□ NO □ NOT SURE	, , <u>G</u>		

If YES, who should be contacted?					
Name		Relationship to you	Phone number or e-mail		
possible housing option	ns and reso permaner	Briefly summarize efforts and dis ources and whether applicant lac it or one they can access while so I homelessness.	ks other safe/appropriate		
and/or resources suffic	ient to avo	opropriate housing options id literal homelessness? OT CURRENTLY ELIGIBLE.	☐ YES ☐ NO		
3C.) Financial Resources	We would like to find out if you have any funds or if there is other assistance immediately available to you and that you could access				
Approximately how mu immediately in order to housing?		would you need to pay housing OR obtain other	\$		
Do you have any funds or other assistance immediately available to you and that you could access to help you keep your current housing or immediately find other housing?					
Approximately how mu in savings, assets or ot		do you currently have available nts?	\$		
	Do you have enough money to pay for your current housing costs, including any rent or utility arrears?				
Are there other community resources you've applied for, such as other eviction prevention programs, emergency financial assistance programs, utility assistance programs, or other local emergency assistance programs?					
If you have no other financial resources and are unsure if there are other community resources that could help we may be able to refer you to other resources that would be more appropriate than SSVF.					
Can we help provide information about other resources? YES NO					
If YES, identify each resource:					
Resource		Potential Assistance Available	Disposition (e.g. information & referral provided, contacted and not available; etc.)		

SSVF STAFF DISPOSITION: Briefly summarize efforts and discussion related to financial resources and whether other (non-SSVF) financial resources are available to avoid literal homelessness. If they will lose housing regardless of their own financial resources or other financial assistance, explain.		
Does applicant have enough financial resources to avoid linhomelessness? If "YES", STOP: APPLICANT NOT CURRENTLY ELIGIB		☐ YES ☐ NO ☐ N/A (Housing loss occurring regardless of financial resources
Eligibility Condition 4 (Optional): Other Pro		
Additional Grantee Eligibility Rec (as identified in SSVF grantee's VA approved <i>Grantee Screenia</i>		
		YES NO N/A
		☐ YES ☐ NO ☐ N/A
		☐ YES ☐ NO ☐ N/A
		☐ YES ☐ NO ☐ N/A
SSVF STAFF DISPOSITION:		
Does applicant meet other grantee eligibility conditions approved by the VA?		☐ YES ☐ NO
If "NO", STOP: APPLICANT NOT CURRENTLY ELIGIBLE.		
Stage 1: Eligibility Disposition		
ELIGIBLE: Meets all eligibility requirements above	☐ YE	ES, CONTINUE TO STAGE 2
NOT ELIGIBLE: Does not meet one or more eligibility requirements □ NO)

STAGE 2: TARGETING

TARGETING CRITERIA Use the following criteria to identify if the eligible applicant household is also a priority for SSVF homelessness prevention assistance. Check each condition that is true for the Veteran applicant.	CHECK IF APPLICABLE	POINT VALUE	POINTS (enter value for each box that is checked)	
URGENCY OF HOUSING SITUATION				
(May indicate more urgent need for homelessness prevention assistance)				
Referred by Coordinated Entry or a homeless assistance provider to prevent the household from entering an emergency shelter or transitional housing or from staying in a place not meant for human habitation.		5		

Current housing loss expected within (select only one)			
0-6 days		5	
7-13 days		4	
14-21 days		3	
POTENTIAL BARRIERS AND VUL	_		
(May impact ability to quickly secure housing and independently if household is not assisted and			3
<u>Current</u> household income is \$0 (i.e., not employed, not receiving cash benefits, no other <u>current</u> income)		5	
<u>Annual</u> Household Gross Income Amount (select only	one)		
0-14% of Area Median Income (AMI) for household size		4	
15-30% of AMI for household size		3	
Sudden and significant decrease in cash income (employment and/or cash benefits) AND/OR unavoidable increase in non-discretionary expenses (e.g., rent or medical expenses) in the past 6 months		3	
Major change in household composition (e.g., death of family member, separation/divorce from adult partner, birth of new child) in the past 12 months		3	
Rental Evictions within the Past 7 Years (select only one) [Staff Note: only include formal eviction actions (i.e., Notice to Quit) taken by a landlord due to lease non-compliance and that ultimately resulted in loss of rental housing]			
4 or more prior rental evictions		5	
2-3 prior rental evictions		4	
1 prior rental eviction		3	
Currently at risk of losing a tenant-based housing subsidy or housing in a subsidized building or unit		3	
History of Literal Homelessness (street/shelter/transitional h	nousing) (select on	ly one)	
4 or more times or total of at least 12 months in past three years		5	
2-3 times in past three years		4	
1 time in past three years		3	
Head of household with disabling condition (physical health, mental health, substance use) that directly affects ability to secure/maintain housing		3	
Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property		4	
Registered sex offender		5	
At least one dependent child under age 6		3	

Single parent with minor child(ren)		3	
Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix)		3	
POLICY PRIORITIES			
Any Veteran in household served in Iraq or Afghanistan		3	
Female Veteran		3	
	TOTAL	POINTS	

Stage 2: Targeting Disposition		
Meets Targeting Threshold VA Approved Targeting Threshold Score []	Continue with SSVF program intake OR other referral if no capacity	
Does Not Meet Targeting Threshold	Reference HP Screening Form Instructions regarding "Service-Directed Housing Interventions"	

A	pplicant Certification	
By signing below, I certify that the information provided above is correct, so far as I know and understand, and that I do not have other housing options or sufficient resources or support networks (e.g., family, friends, faith-based or other social networks) immediately available to prevent my household from becoming literally homeless.		
Veteran Name:		
Veteran of Head of HH Signature:		
Date:		
	SSVF Staff Certification	
By signing below I certify that I have worked with the Veteran household to identify housing resources and solutions and believe, based on the information presented, that the Veteran household is eligible for SSVF services and will become literally homeless unless SSVF assistance is provided. Further, I certify that all supporting documentation required for SSVF enrollment has been obtained and verified and is contained in the participant's case file.		
SSVF Staff Name:		
SSVF Staff Signature:		
Date:		
SSV	F Supervisor Approval	
SSVF Staff Signature:		
Date:		